



**HUGO DUNHILL MAILING LISTS**  
 SALES LEADS \* PROSPECTING LISTS \* E-MAIL LISTS  
 11211 John Galt Boulevard Omaha, NE 68137  
 Toll Free: 800-223-6454 www.hdml.com

**Paralegals, Legal Assistants  
 and Legal Secretaries**

**List: 6106**

**Paralegals, Legal Assistants and Legal Secretaries**

**Count: 523,076**

**78% Female                      99% Zip + 4                      13% Phones**

Paralegals, Legal Assistants and Legal Secretaries help lawyers prepare for closings, hearings, trials, and corporate meetings. They might investigate the facts of cases and ensure that all relevant information is considered. They may also identify appropriate laws, judicial decisions, legal articles, and other materials that are relevant to assigned cases.

After Paralegals, Legal Assistants and Legal Secretaries analyze and organize the information, they prepare written reports that attorneys use in determining how cases should be handled. If an attorney decides to file a lawsuit on behalf of their client, Paralegals, Legal Assistants and Legal Secretaries prepare the legal arguments, draft pleadings and motions to be filed with the court, obtain affidavits, and assist attorneys during trials.

Paralegals, Legal Assistants and Legal Secretaries also organize and track files of all important case documents and make them available and easily accessible to attorneys. In addition to this preparatory work, Paralegals, Legal Assistants and Legal Secretaries perform a number of other functions which could include: drafting contracts, mortgages, and separation agreements, preparing tax returns, establishing trust funds, and planning estates. Some Paralegals, Legal Assistants and Legal Secretaries coordinate the activities of other law office employees and maintain financial office records.

Reach these Paralegals, Legal Assistants and Legal Secretaries for offers on Seminars, Subscriptions, Books, Recruitment and any other legally related offer.

The Paralegals, Legal Assistants and Legal Secretaries list is NCOA'd quarterly.

**Selections by Title**

Paralegals, Legal Assistants	11,611
Legal Secretaries	511,465

**State counts available upon request.**

**Pricing                      25% Commission to Recognized Brokers**

<b>Base</b>	<b>\$ 80/M</b>	Keycode	\$ 3/M
Minimum Order	\$ 250/F	Title Address	\$ 5/M
Unlimited Use	\$ 160/M	E-Mail Delivery	\$ 25/F
Minimum Unlimited	\$ 500/F	Diskette	\$ 25/F
SCF/County/Zip	\$ 5/M	CD-Rom	\$ 25/F
State	No Charge	Phones	\$ 15/M
Age	\$ 5/M		
Children Data	\$ 5/M		
Gender	\$ 5/M		
Income	\$ 5/M		
Other Demographic/ Household Data	\$5/M		

**Contact**

Tel: 800-223-6454                      Email: [counts@hdml.com](mailto:counts@hdml.com)